

Annual General Meeting
Wednesday 24th September 2025 via Teams
Kilcreggan Primary School Parent Teacher Council

1. Apologies for absence

Allison Smith HT

2. Present

Chair - Vicci Deeney

Minutes – Ailsa Lindsay

Charlotte Kingaby PT, Paul Malcolm PT, Becky Brannigan, Karen Cameron, Edmund Coleman, Pamela Hamilton, Heather Hart, Mairi Paterson, Pavla, Lorna Phillips, Patricia Sirrell

3. Minutes from previous AGM

N/A

4. Matters arising

Nil

5. Appointment of formal committee members

Chairperson: Vicci Deeney on a temporary basis

Secretary: Heather Hart

Treasurer: Pavla

Fundraising Team: Becky Brannigan, Pamela Hamilton, Emma

6. Chair report

Thanks and appreciation to previous chair; Charlotte Wright. Extended thanks to all members past and present.

Halloween party arrangements - [HH will arrange volunteers and progress with planning meeting.](#)

Discussion re school kitchen access for food preparation at events; Halloween party - Unsure if able to access kitchen. [CK and VD to confirm.](#)

Due to time constraints, unable to fulfil Autumn fair or Christmas 2025 panto outing.

Arrangements will be made June 2026 for Christmas panto outing 2026.

Dates provided by 'Shoogalie' to attend KPS for panto performance. [CK to confirm date.](#)

7. Treasurers report

Current funds sit at £4227.81

VD and HH to be added signatories - [P to action](#)

Past signatories no longer in post will be removed - [P to action](#)

Spending plans - Safe space.

8. Appointment of independent examiner

Accounts audited yearly. Last audit completed 3 years ago.

JD Bookkeeping previous auditor. Current discussions for progression. [VD and P to action](#)

9. Volunteer support

Many parents willing to help on an ad hoc basis.

10. PVG for supporting school

Volunteers must now have PVG clearance from A&B to allow helping out at events such as outings.

KPS currently have 5 parent PVG clearances.

Discussions re new PVG submissions – [CK to confirm and notify how to proceed](#).

11. Any other business

Question re children ability to mix in playgrounds. Will discuss further at PTA meeting.

PTA meeting 27th October 2025

[HH will make arrangements](#)

12. Close