



Kilcreggan Early Learning and Childcare Centre



# Risk Assessment Policy



## UNCRC:

**Article 19:** I have the right to be protected from being hurt or badly treated

## Rationale

Kilcreggan ELCC has a duty to comply with the Health and Safety at Work Act and all associated regulations to protect the health and safety and reduce the risk of harm to all users of the premises - staff, children and visitors. In addition, we have a duty of care to our users and employees, including a requirement to prepare risk assessments in response to lower the risk of harm for all when a hazard has been identified.

## Consistency of Approach:

## Aims:

1. To provide a high standard of performance in ensuring the health and safety of all service users using the establishment premises, both indoors and outdoors
2. To minimise risk to all service users, lowering accident and absence relates
3. To develop a positive and proactive approach to health and safety
4. Ensure children and staff are consulted in achieving the aims of this policy statement

As a staff we will:

- Ensure the premises are maintained in a safe, secure and comfortable condition both inside and outdoors
- Ensure equipment and systems of work are safe and without significant risk
- Ensure pre checks are made of areas and equipment both indoor and outdoor by staff and children /'sticky toes' activity
- Ensure there is sufficient and suitable information, instruction training and supervision to meet health and safety requirements

*Kilcreggan Primary ELCC*

*Updated Dec 2023*



## Kilcreggan Early Learning and Childcare Centre



- Ensure equipment is used correctly and stored safely
- Ensure visitors logs and registers are correctly maintained
- Ensure accidents / incidents are reported promptly (see Accidents/Incidents Policy)
- Ensure risk assessments are reviewed on a termly basis or immediately should a risk be identified
- Ensure risk assessments are written by a trained person in conjunction with staff who will be using the risk assessment
- Should the risk assessment pertain to an ASN child, this will be discussed with the parents who can inform staff of any hazards or controls to be included
- Broken or unsafe areas should be reported to the janitor who will immediately remove/repair item
- Health and safety will be the first item discussed at every team meeting
- Accidents / incidents will be regularly monitored by the Head Teacher

### **National Care Standards**

2.24 I make informed choices and decisions about the risks I take in my daily life and am encouraged to take positive risks which enhance the quality of my life.

2.25 I am helped to understand the impact and consequences of risky and unsafe behaviour and decisions.

3.20 I am protected from harm, neglect, abuse, bullying and exploitation by people who have a clear understanding of their responsibilities.

3.21 I am protected from harm because people are alert and respond to signs of significant deterioration in my health and wellbeing, that I may be unhappy or may be at risk of harm.

### **Monitoring and Review**

It is the responsibility of the Head Teacher along with the staff to monitor, evaluate and review the above arrangements and to adjust them according to need.